



TERMS OF REFERENCE (TOR) FOR INTERNAL ASSESSMENT OF TAKSVARKKI FUNDED PROJECT UNDER THE WIDER RESCUE, REHABILITATION AND REINTERGRATION PROGRAM:

1. INTRODUCTION AND BACKGROUND

Undugu Society of Kenya (USK) is a national non-profit NGO established in 1973 by the late Father Arnold Grol – a Dutch Catholic priest. The organization's core business is the implementation of development interventions aimed at achieving socio-economic empowerment of poor urban and rural communities in Kenya. USK is also well known for its work in the rehabilitation and re-integration of children and youth living and working on the streets. Its vision is *"A just, society where all children and youth live a decent life"* while the mission is *"To promote socio-economic empowerment of vulnerable children, youth and marginalized communities for self –reliance"*. USK has for several years been implementing its interventions using both preventive and curative approaches.

2. BRIEF DESCRIPTION OF THE RESCUE, REHABILITATION AND REINTERGRATION PROGRAM.

Over the years, USK's street children and youth rehabilitation work has gone through a number of phases as follows:

1970's to 1995's – Needs Based Approach where USK provided food, shelter, clothing, counseling, medical care and Protection through an Institutionalized approach.

1995 – 2005 - Rights Based Approach: USK continued with transformed Institutionalized rehabilitation with more emphasis on Family Reintegration /Family Centered Rehabilitation. Services to children such as health care, protection, education and training were seen as rights and not needs. It is in this era that USK got involved in policy influencing activities, and was active in lobbying for Enactment of the children's Act and introduction of Free Primary Education for all children.

2006 – 2016 – Association model- Rights Based Approach with emphasis on Capacity Building and empowerment, and Involvement and Participation of children and youth on issues affecting them. Provision of education/training remains an integral part of USK's rehabilitative component aimed at meeting the development needs of the children and Youth. The Association model approach builds on the existing social structures of street children, where USK identifies already existing groups of street children through their '*Chuoms*' (residences on the streets), and their leaders. The model works with organized groups of reformed street children and youth in preventing new street entrants from getting accustomed to street life. The organized groups are equipped with skills to enable them rescue the new entrants and refer them to Undugu's temporary place of safety for rehabilitation and reintegration with their families, or, in the case of those without families, placement into institutions that offer long term care and shelter. The Street Association Model is an approach to rehabilitation, enabling street children and youth undergo 4 stages of transformation namely formation, capacity building, empowerment, and disengagement.

3. ABOUT THE PROJECT

Taksvarkki funded project **“Children and youth living and working on the street treated with love and dignity” 2015-2017** is implemented in Kisumu and Nairobi Counties. With Taksvarkki funds, we have implemented interventions using the Association Model that supports sustainable transformation and empowerment of children and youth living and working on the streets through; vocational skills, business startup skills and life skills training. We have enhanced the skills of parents through training in effective parenting and equipping them with advocacy skills to enable them protect the rights of the children and provide a good environment where children can freely grow and develop without fear. The training to parents and teachers is aimed at strengthening their capacities with knowledge and skills to enable them prevent more children from going to the streets. The acquisition of parenting skills will enable them remove the roadblocks that prevents them from accessing alternative livelihoods and also equip them with additional skills to enhance relationships with other stakeholders to address issues that affect children and youth from poor households.

The objectives of the project were;

1. To improved capacities of 400 children and youth on the streets strengthened through the association’s model and technical training in Nairobi and Kisumu resulting in improved livelihoods and wellbeing
2. To strengthen and improve capacities of Teachers, parents, caregivers and children/youth leaders on the streets to acquire relevant knowledge, skills and competencies to enable them prevent new children from entering the streets
3. To Strengthen the capacities of USK, staff, to lobby and advocate for the rights of vulnerable and marginalized children and youth living and working on the streets

The project has reached 393 association members, 41 female and 352 male, who are living and working on the streets. We work with 10 schools reaching 300 children in communities around USK’s non formal schools in Nairobi’s urban informal settlements and the rural communities around the Kisumu City where children have higher chances of going to the streets. The project is also working closely with 10 parent support groups, reaching 140 parents, where we equip them with knowledge and skills on how they can make the home and community safe for children. The project has also targeted stakeholders such as the media to highlight and address challenges facing vulnerable youths and children on the street and those from poor rural and urban neighborhoods. The other stakeholders targeted by the project includes the media and government agencies with whom we highlight issues affecting vulnerable children and youth and particularly issues affecting children and youth on the streets to sensitize the wider population on the importance of promoting the rights of vulnerable and marginalized children and youth. By engaging stakeholders we have seen USK’s capacity to engage in effective lobbying and Advocacy initiatives enhanced and we have been able to reach a larger population beyond the current constituents through various sensitization, awareness creation and establishment of strategic linkages. These strategic linkages includes the county government, financial services and government services (Uwezo and womens Fund) to provide opportunities and additional support to the target groups by complimenting the services and interventions provided by Undugu Society of Kenya.

In relation to the project, an externally facilitated internal assessment will be conducted to improve specific areas of the project which have been identified as a challenge by the project actors in Undugu and Taksvärkki. The internal assessment will assist the project actors to plan the extension phase of the same project with special focus to the areas of improvement.

4. PURPOSE OF THE ASSESSMENT.

The objectives of the evaluation of the assessment are intentionally focused on two specific areas of the project;

Livelihoods development/ Economic Empowerment: We are keen to find out the impact the project has made in the lives of the beneficiaries both intended and unintended? How else can the project increase or strengthen their income security? How else can we intervene so as to increase their productivity and earnings?

Social inclusion: This refers to integrating disability and gender issues specifically the girl child. The assessment will enable project implementers and association members keenly look at how to integrate social inclusion in the project cycle. The assessment will examine/assess; barriers that exist within the project that hinders the inclusion of girls and women as well as persons with disabilities, how else can the project improve youth participation? How can we tailor make interventions that are attractive /add value as well as integrate young girls as well as persons with disability?

5. SCOPE OF THE EVALUATION

In order to increase objectivity, an external consultant will be involved in the assessment exercise. The consultant will be expected to facilitate meeting w in 2 project locations ; Nairobi and Kisumu. He /She should /facilitate discussions in each region, 2 meetings in Nairobi and 1 day meeting in Kisumu. Participants' of the meetings would be; Director of Programs, Program staff implementing projects with the targeted beneficiaries ,8 representatives from Street Associations, 4 representatives from Parent Support group and 2 master trainers from each region. To ensure inclusivity, USK will ensure there is gender representation and Persons with disability.

6. METHODOLOGY

We anticipate that the internal assessment will include

- A clear outline of the proposed assessment exercise
- Analysis of assessment findings to inform conclusions and recommendations

The selected consultant would then work collaboratively with USK implementing staff to come up with an action plan that would also assist in planning the extension phase for Taksvärkki funded project.

7. DELIVERABLES

Key deliverables include:

- Detailed methodology
- Detailed schedule for meetings in each region– with time allocated for each activity – including travel.
- Presentations of initial Assessment findings/first draft with
 - Undugu Society of Kenya-Project implementation team
 - Project beneficiaries
 - Development partner
 - Final internal Assessment Report should not more than 20 pages and should be of publishable quality.

8. CONSULTANTS REQUIREMENTS AND SELECTION

Undugu Society of Kenya is looking for consultants with a strong record in conducting evaluation and facilitating internal assessments targeting children and youth is desirable.

The consultant will need respect and credibility within the field, excellent knowledge of monitoring and evaluation in theory and practice.

The consultant should have the following skills and competencies:

- Demonstrate experience and understanding on Social inclusion and sustainable livelihood approaches among vulnerable group.
- Demonstrable experience of producing high-quality, credible evaluations (examples required).
- Demonstrable experience of working with/evaluating NGO work.
- Experience of participatory approaches in evaluation.
- Knowledge of at least one of the following sectors is desirable: children and youth living and working on the streets.
- Ability to write concise, readable and analytical reports.

9. ROLES AND RESPONSIBILITIES

Undugu society of Kenya will be responsible for all logistical arrangements including arranging for transport as well as mobilizing and planning for meetings with the different target groups.

The Evaluator: Their role would be expected to adhere to the Organizations Child protection policy. In addition, the evaluators will be expected to keep within the outlined schedule. Further details on their roles and responsibilities will be outlined in the engagement contract.

10. TIMEFRAME

October 2nd –October 12th 2017

11. MODE OF PAYMENT

Full details of all Professional Fees and additional costs in order to complete the assignment should be in the tender document. The total budget for this assignment is KES 127,000. The budget amount need to include costs for VAT 16% and withholding tax of 5%. We do not expect the exercise to take more than six days, including entry meeting, meetings held with association members and staff in Nairobi and Kisumu and writing of the report.

USK will pay 30% advance payment at the time of commissioning of the exercise and 30% after the completion of the field work. The remaining 40% would be paid on the completion of the evaluation process and the submission of the report.

12. PROPOSAL

Undugu Society of Kenya invites bids from organizations, or individuals, with the experience and skills described above.

Tenders should include:

1. A cover letter introducing the evaluators/organization and how the skills and competencies described above are met, with concrete examples.
2. A 2-page outline of the proposed evaluation process including:
 - a. Proposed outline methodology
3. An indication of the amount the consultant expects to be paid as fees
4. A 1-page CV
5. One example of a previous evaluation

Tenders should be emailed to undugu@undugukenya.org not later than 30th September 2017.